



TENANT NOTICE TO VACATE

Breaking Lease Early

I/We hereby give notice of my/our intention to vacate the property at

PROPERTY ADDRESS

On the following date

DATE / /

I/We understand that this is breaking the lease and acknowledge my/our responsibility for

- Paying rent until either a new tenant starts paying rent, or until the Lease expires.
- Paying Inside Story Realty a letting fee equal to one week's rent plus GST for finding a suitable replacement tenant.
- Paying the landlord's costs for preparation of the new tenant's Lease (\$35 incl. GST)

My/Our reason for vacating is

My/Our forwarding address will be

POSTAL ADDRESS

SUBURB POSTCODE

I/We understand that you will need to show prospective tenants through the property. Please arrange this by contacting me/us on

PHONE (H) (W)

MOBILE

EMAIL @

This form may be either
Lodged in person at / mailed to:
Shop 3, 101-103 Hoddle Street,
Robertson NSW 2577

SIGNATURE

OR

Emailed to
admin1@insidestoryrealty.com.au

PRINT NAME

SIGNATURE

PRINT NAME

DATE / /